

*CSIR-CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE  
MAHATMA GANDHI AVENUE, DURGAPUR 713 209 WEST BENGAL*

NOTICE FOR EXPRESSION OF INTEREST

CSIR-Central Mechanical Engineering Research Institute, Durgapur, desires to empanel competent and qualified Service Providers for rendering manufacturing services at Institute premises. The said empanelment shall be for a period of two years. Once empanelment is done by CSIR-CMERI, Tender Documents will be issued to such empaneled Service Providers as and when the requirement of manufacturing services arise.

In this regard, Director, CSIR-CMERI, invites sealed Expressions of Interest [EOI] from competent and qualified Service Providers with experience and capability of rendering manufacturing services in structural fabrication, welding, sheet metal works, conventional turning and milling operations.

The Broad Scope of services to be rendered are:

1. Manufacturing services in structural fabrication, welding, sheet metal works, conventional turning and milling operations as per provided drawing or specifications including pattern making, moulding, casting, cleaning and fettling.
2. The manufacturing service is to be carried out at CSIR-CMERI by Service Provider's own manpower.
3. Equipment, raw materials and consumables, power, working spaces, drinking water, safety items [ coarse gloves, helmet and welding goggles, if required] will be provided by CSIR-CMERI as per requirement of batch jobs.
4. Available working hours [ tentative] : 6 am to 10 pm [ manpower to be deployed in two shifts].
5. CSIR-CMERI will bear no liability at all in cases of injuries and accidents to persons deployed by the Service Provider at Institute premises. The Service Provider may cover, through an Insurance Policy, its personnel for personal accidents / injuries while performing the duty

The minimum eligibility requirements are :

1. The Service Provider should have at least 3 years experience in the relevant field [Necessary Documents to be furnished].
2. The Service Provider should be a legal entity having its own GST registration and other licences relevant to the service. [Necessary Documents to be furnished].

Agencies satisfying the above eligibility requirements should apply with their credential/ information/ testimonials along with their application. The EOIs for engagement of service providers for rendering manufacturing services is to be sent to the following address super-scribing on the top of the envelop

**Engagement of Service Providers** " so as to reach us on or before **21 September 2017 [ 2.30pm IST]. The EOIs shall be opened on the same day i.e 21 September 2017 at 3.00pm IST.**

Director [ Attention : Stores & Purchase Officer]  
CSIR-Central Mechanical Engineering Research Institute  
Mahatma Gandhi Avenue, Durgapur 713 209, West Bengal  
e-mail : [pur@cmeri.res.in](mailto:pur@cmeri.res.in)

In case any clarification is required, the prospective Service Provider shall contact CSIR-CMERI in writing at the Purchaser's address / e-mail. CSIR-CMERI will respond in writing to any request for clarification, provided that such request is received not later than ten (10) days prior to the deadline for submission of the EOIs.

To assist in the examination, assessment and evaluation of the EOIs, CSIR-CMERI may, at its discretion, ask for a clarification from the Service Provider submitting an EOI. The request for clarification and the response thereto shall be in writing.

**STORES AND PURCHASE OFFICER**