



सी.एस.आई.आर.—केंद्रीय यांत्रिक अभियांत्रिकी अनुसंधान संस्थान  
CSIR-CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE  
दुर्गापुर-713209 (प.ब.) / Durgapur -713209 (W.B.)

संख्या/No.:9.Adm.(IV)R/2025-E(Med.)

दिनांक/Date : 31.07.2025

कार्यालय ज्ञापन  
**OFFICE MEMORANDUM**

**Sub: Empanelment of multiple retail Medical shops for supply of allopathic medicines to bonafide beneficiaries of CSIR-CMERI, Durgapur-713209**

It is for information of all concerned that the Competent Authority, CSIR-CMERI has approved the empanelment of following Medicine Retailers for supply of **only prescribed and admissible** medicines by the Medical Officers of CSIR-CMERI to the Employees, Pensioners and their eligible dependent family members through them on credit billing facility.

1. M/s Rama Medical Hall, B-Zone, Durgapur-713205
2. M/s Sanaka Pharmaceuticals, City Centre, Durgapur-713216
3. M/s Aviskhar Pharmacy, Bengal Ambuja, City Centre, Durgapur-713216

The Medical Officers of CSIR-CMERI will issue Medicine requisition slips of admissible prescribed medicines only under their signature, duly stamped, clearly mentioning the persons's Name & valid Medical Card number. The Medical officers are also requested to check validity of Medical cards while the same are being placed before them at the time of Medical examination of the patient concerned / dependent family members.

The above listed Vendors / Retailers will supply only the admissible prescribed medicines. No substitutes, either demanded by the Employee / Pensioner / Eligible dependent family member or as decided by the authorized Medicine Vendor / Retailer will be entertained.

Dispensing of medicines by the aforesaid vendors will be operational from **01.08.2025 to 31.07.2026**. Any change, extension or otherwise, will be notified accordingly.

Medicines, as prescribed and admissible, may also be procured by the individuals concerned, from any other Medicine retail outlet(s), as per their choice, on payment basis and reimbursement will be made only in r/o GST bill/invoice of such medicine retailer after deduction of discount being offered by the current listed vendors/ retailers.

(Tarun Halder)  
Section Officer(G)

Copy to:

1. DSTC
2. Admn. Secretariat.
3. Controller of Finance & Accounts.
4. Medical Officer's, CSIR-CMERI, Dispensary.
5. Head, IT – for wide circulation through Intranet and uploading in CSIR-CMERI website.