

**TENDER DOCUMENT
FOR
SUPPLY OF ITEMS AND TRANSPORTATION OF IIRPs**

TENDER REFERENCE	PUR/370/EEG/13/2018-19
CONTACT DETAILS	Director [Attention: Stores & Purchase Officer] CSIR-Central Mechanical Engineering Research Institute Mahatma Gandhi Avenue, Durgapur-713209, West Bengal e-mail : pur@cmeri.res.in

CRITICAL DATE SHEET	DATE	TIME
Bid Published Date	03 November 2018	3.00 pm
Bid Document Download / Sale Start Date	03 November 2018	3.00 pm
Bid Submission Start Date	03 November 2018	3.30 pm
Bid Submission End date	10 November 2018	3.00 pm
Last Date and Time for Submission of original DD against Tender fee & EMD [if applicable] / Hard Copy of Bid Form duly signed by Bidder	10 November 2018	3.00 pm
Bid opening date	12 November 2018	3.30 pm

SECTION -1

NOTICE INVITING TENDER

1. Director, CSIR-Central Mechanical Engineering Research Institute, Mahatma Gandhi Avenue, Durgapur 713209, West Bengal, invites e-tenders from eligible Manufacturers / Suppliers / Authorised Dealers for the following item/ items:

Sl. No.	Tender Ref.	Description of Goods and Services	Quantity	Single/ Double Bid	Bid Security/ EMD
1	PUR/370/EEG/13/2018-19	SUPPLY OF ITEMS AND TRANSPORTATION OF IIRPs	As shown below	Single	NIL
THE SCOPE OF WORK INCLUDES THE FOLLOWING					
Sl No.	Description		Quantity and Remarks		
1	Supply of Filter Media Charcoal		105 KG		
2	Supply of Sand		800 KG		
3	Supply of Gravel		800 KG		
4	Supply of 1" GI Valve		4 Nos.		
5	Supply of 1.5" dia flow control valve		2 Nos.		
6	Supply of GI pipe fittings		As required		
7	Safe Transportation of 2 Nos. Improved Iron Removal Plants from CSIR-Central Mechanical Engineering Research Institute, MG Avenue, Durgapur 713209 West Bengal to Project site at Joda Block, Keonjhar District, Orissa – 758 034		The weight of the two IIRPs will be approx. 400 KG. All necessary statutory compliances for transportation of the IIRPs shall be the responsibility of the vendor		

8	Construction of concrete water storage tanks at Project site	The capacity of the storage tanks shall be 2000 litres each
9	Installation and Integration of the IIRPs at Project site including painting	
Remarks :		
Project Site	Joda Block, Keonjhar District, Orissa – 758 034	

2. E-Bids are invited through the electronic tendering process and the Tender Document can be downloaded from the e-Tender portal of Government of India, <https://etenders.gov.in>. Please note that the submission of e-Bids will be only through the e-Tender portal <https://etenders.gov.in>. Bids will not be accepted in any other form. Further it may be noted that Bids which are duly submitted on e-Tender portal shall only be considered and Bids just saved without submission will not be available to the Evaluation Committee of CSIR-CMERI.
3. Any Bidder willing to take part in the process of e-tendering will have to get registered in the Central Public Procurement [CPP] portal, NIC, Government of India, by logging on to the portal <https://etenders.gov.in>. Bidders are requested to go through “**Bidder Manual Kit**”, “**System Settings**” & “**FAQ**” links available on the login page of the e-Tender portal for guidelines, procedures & system requirements. In case of any technical difficulty, Bidders may contact the help desk numbers & email ids mentioned at the e-tender portal. Every Bidder will be required to obtain a Class-III Digital Signature [DSC] for submission of Bids.

STORES AND PURCHASE OFFICER

SECTION - 2

TERMS AND CONDITIONS

In these Terms and Conditions, the following words and expressions shall have the meaning as have been respectively assigned to them:

Bidder shall mean the entity submitting an e-Bid in response to this Tender Document.

CSIR-CMERI / Purchaser / Institute shall mean CSIR-Central Mechanical Engineering Research Institute, [a constituent unit of the Council of Scientific & Industrial Research] having its office at MG Avenue, Durgapur – 713 209 [West Bengal], India.

Vendor/Supplier shall mean the entity whose bid has been accepted by the Purchaser and a formal Purchase Order has been placed on them.

1. SUBMISSION OF BIDS

- 1.1. The e-Bid shall be digitally signed by the Bidder at the e-tendering portal by person / persons duly authorized to bind the Bidder to the contract. Written Power –of – attorney [if required under the Bidding Process] should accompany the Bid. The person or persons signing the e-bid shall also physically sign each document of the Bid, except for printed literature. The e-Bid submitted shall be in readable form and encrypted as per e-tendering portal requirements. Standard Printed terms and conditions of the Bidder other than the NIT conditions shall not be considered.
- 1.2. The e-Bid shall be submitted in a single cover and shall consist of the following Documents:

Sl. No.	Document Required	Document type
1	Scanned Quotation duly signed by Bidder with Prices quoted in the prescribed PRICE SCHEDULE FORM	.pdf
All the above scanned documents must be e-signed prior to being uploaded and saved in the system		

- 1.3. The bidders shall digitally sign and encrypt their bid and upload the bid on –line at the e-Tendering portal.
- 1.4. If the envelope is not digitally signed & encrypted the Purchaser shall not accept such open Bids for evaluation purpose and shall be treated as non-responsive and rejected.
- 1.5. Purchaser shall receive the bids online through CPP e-portal only. The e-Tender portal shall automatically stop accepting bids at the scheduled date and time specified in the Tender Document. Partially submitted bids shall be treated as invalid and shall not be processed. Bidders are advised to upload and submit their bids timely in view of the electronic process so as to avoid list minute issues.
- 1.6. Purchaser may, at its discretion extend the deadline for submission of the e-Bids by amending the Tender Documents in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

This Tender Document is to be read as a whole. Details as appearing in all Sections in this Tender Document are intended to be correlative, complementary, and mutually explanatory.

- 1.7. Bidders must note that the e-tender portal shall not permit uploading of bids after the scheduled time of submission.
- 1.8. The bidder may correct or modify his digitally signed bid after submission prior to the deadline for submission of bids, through provisions of e-tendering portal.

2. PRICES

- 2.1. Prices shall be quoted in the prescribed Price Schedule Form. Applicable Taxes shall be shown separately.

3. PAYMENT

- 3.1. Payment shall be made within 30 days of delivery and acceptance of all the ordered goods or completion of installation and commissioning of the goods as the case may be, to the complete satisfaction of the User Division of CSIR-CMERI and completion of other contractual obligations.

4. DELIVERY

- 4.1. Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by CSIR-CMERI in the Purchase Order. If, at any time during performance of the Contract / Purchase Order, the Supplier encounters conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify CSIR-CMERI in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, CSIR-CMERI shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without penalty, in which case the extension shall be ratified by the parties by amendment of the Purchase Order / Contract.
- 4.2. A delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of penalty pursuant to Penalty Clause as detailed below, unless an extension of time is agreed upon without the application of penalty clause.

5. LIQUIDATED DAMAGES

- 5.1. If the Supplier fails to deliver the ordered material (s) within the delivery schedule as agreed upon, a sum equivalent to 1 (one) per cent of the delivered price of the delayed goods or unperformed services or Purchase Order value for each week of delay or part thereof until actual delivery or performance, will be deducted from the order value as liquidated damages, subject to a maximum deduction of 10 (ten) per cent of the order value. And, on attainment of maximum, termination of the contract may be considered by CSIR-CMERI.

6. RISK PURCHASE

- 6.1. If the supplier fails to deliver the ordered material(s) within the maximum delivery period specified in the purchase order, CSIR-CMERI may procure such item(s) and in such a manner as deemed appropriate, goods or services similar to those undelivered and the supplier will be liable to the institute for any excess costs for such similar goods or services.

7. VALIDITY OF BIDS

- 7.1. The offer should be valid for at least 90 days from the date of opening of e-Bids/e-Quotation.

7.2. **The Purchase Order / Contract shall be awarded to the lowest evaluated responsive (L-1) bidder. L-1.**

7.3. The quotations are liable to be rejected if any of the above conditions are not complied with. Conditional Bids / shall not be accepted.

8. SETTLEMENT OF DISPUTES AND ARBITRATION

8.1. The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Purchase Order / Contract. If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

8.2. Disputes or differences shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director General, Council of Scientific & Industrial Research and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

9. APPLICABLE LAW

9.1. The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to a court of competent jurisdiction in Durgapur, West Bengal, India.

10. OTHERS

10.1. Wherever deemed necessary, Bidder shall be at liberty to question the Bidding Document, Bidding process and rejection of its Bid.

SECTION – 3
PRICE SCHEDULE FORM

Sl No.	Description	Quantity and Remarks	Unit RATE in Rupees	Total Rate in Rupees
1	Supply of Filter Media Charcoal	105 KG		
2	Supply of Sand	800 KG		
3	Supply of Gravel	800 KG		
4	Supply of 1" GI Valve	4 Nos.		
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Taxes shall be shown separately.